

Houston Recovery Center

Budget Summary Analysis

2014-2015

ACCOUNTS	Current Budget 2013-2014	Proposed Budget 2014-2015	% Change
SALARIES	978,662.00	1,005,028.00	3%
TAXES	122,406.00	122,484.00	0.06%
BENEFITS	218,741.00	183,960.00	-16%
PROFFSSIONAL FEES	38,505.00	40,587.00	5%
SUPPLIES	12,000.00	34,879.00	190%
COMMUNICATION	20,160.00	29,814.00	47%
TRAVEL & TRAINING	0,500.00	5,800.00	-10%
EQUIPMENT/ COPIER LEASE	8,400.00	8,400.00	0%
MEDICAL DIRECTOR	25,000.00	26,500.00	6%
OPERATIONAL COST	176,688.00	176,689.00	0%
SECURITY	96,360.00	111,655.00	16%
INDIRECT COSTS	129,122.00	19,177.00	-85%
TOTAL AMOUNT REQUESTED	\$ 1,835,661.00	\$ 1,761,061.00	-4%
Expected Efficiencies	1189,040.00		
TOTAL AMOUNT FUNDED	\$ 1,546,624.00		

* 2013-2014 budget was based largely on projection because the center was in its start up year and had no historical information to draw from.

** 2014-2015 budget is based largely on actual cost experienced during previous year.

DRAFT

BUDGET NARRATIVE
JULY 1, 2014 TO JUNE 30, 2015

DRAFT

SALARIES \$ 1,005,028.00

CONSISTS OF 19 FULL TIME STAFF AND 15 PART TIME STAFF

-MEDICAL PERSONNEL

-RECOVERY SUPPORT

COUNSELLING

ADMINISTRATIVE

EXECUTIVE

PAYROLL TAXES & EXPENSES \$ 122,484.00

CONSISTS OF TAXES PAID BY THE EMPLOYER

-SOCIAL SECURITY

-MEDICARE

FICA

-SUI

-WORKERS COMP

-PROCESSING FEES

BENEFITS \$ 183,960.00

CONSISTS OF PREMIUM PAID TO INSURE EMPLOYEES

HEALTH

DENTAL

VISION

LIFE

-ADIK

PROFESSIONAL \$ 40,587.00

CONSISTS OF PROFESSIONAL FEES & SERVICES REQUIRED TO MAINTAIN
THE OPERATIONAL RESPONSIBILITIES OF THE ORGANIZATION

ACCOUNTING

ADVERTISING WEB LAYOUT, NEWSLETTER, ETC.

-CONSULTING

-TRAINING

-TEMPORARY PROF SERVICES

SUPPLIES \$ 34,829.00

CONSISTS OF NEEDED MATERIALS & SUPPLIES TO KEEP THE ORGANIZATION
IN WORKING ORDER

OFFICE

MEDICAL

-POSTAGE / FREIGHT

BUDGET NARRATIVE
JULY 1, 2014 TO JUNE 30, 2015

DRAFT

COMMUNICATION \$ 29,814.00

CONSISTS OF STANDARD COMMUNICATION AND DATA SERVICES NEEDED TO OPERATE FACILITY

- CELL PHONE REIMBURSEMENT
- INTERNET /DATA
- LONG DISTANCE
- WIRE SERVICES (AGENCY WEBSITE)

TRAVEL & MEETINGS \$ 5,800.00

CONSISTS OF TRAVEL, TOLLS AND CONFERENCE/MEETING EXPENSES

- MILEAGE: LOCAL TRAVEL, SITE VISITS AND TRAINING
- TOLLS & PARKING
- AIRFARE, HOTEL AND PERDIEM FOR STATE AND OUT OF STATE TRAVEL

EQUIPMENT LEASE \$ 8,400.00

CONSISTS OF EQUIPMENT NEEDED TO OPERATE THE FACILITY

- LEASE OF COPIER
- LEASE OF COFFEE MACHINE & BURNERS

CONTRACT-MEDICAL DOCTOR \$ 26,500.00

TO PROVIDE MEDICAL CONSULTATION TO EMT TO INSURE CLIENT SAFETY AND QUALITY CARE STANDARDS

OPERATIONAL \$ 176,689.00

CONSISTS OF THE MONTHLY RENT AND UTILITY FEE PROVIDED BY SOH

- RENTAL OF SPACE
- UTILITY COSTS
- JANITORIAL AND GROUND MAINTENANCE

SECURITY \$ 111,696.00

CONSISTS OF 8 OUTSIDE LAW ENFORCEMENT OFFICIALS TO BE ON DUTY DURING PEAK HOURS
-7 DAYS A WEEK DURING THE HOURS OF 11PM TO 7AM

INDIRECT COSTS \$ 19,177.00

CONSISTS OF MISC. & OUTSIDE COSTS THAT ARE NEEDED TO OPERATE THE FACILITY

- CLIENT SERVICES (CAR SERVICE)
- PROPERTY INSURANCE
- LIABILITY INSURANCE
- MISC. INDIRECT(SCREENINGS, TRAININGS, SUBSCRIPTIONS, PRINTING / OTHER)

TOTAL AMOUNT REQUESTED \$ 1,764,984.00