

HOUSTON RECOVERY CENTER LGC**HRC Proposed Budget Comparison****2017-2018**

Accounts	HRC Budget 2016-2017	HRC Proposed 2017-2018	Difference
Salaries	\$ 1,023,148.00	\$ 955,851.00	\$ (67,297.00)
Taxes	\$ 85,433.00	\$ 87,939.00	\$ 2,506.00
Benefits	\$ 152,221.00	\$ 172,412.00	\$ 20,191.00
Professional Fees	\$ 26,001.00	\$ 96,755.00	\$ 70,754.00
Supplies	\$ 28,482.00	\$ 19,425.00	\$ (9,057.00)
Communications	\$ 23,000.00	\$ 22,119.00	\$ (881.00)
Travel/ Meals & Training(Enter)	\$ 10,035.00	\$ 10,038.00	\$ 3.00
Office Equipment & Maintenance	\$ 5,800.00	\$ 3,046.00	\$ (2,754.00)
Lease & Utilities/Fac Maintenance	\$ 164,451.00	\$ 169,654.00	\$ 5,203.00
Medical Director	\$ 15,942.00	\$ 16,190.00	\$ 248.00
Security	\$ 110,656.00	\$ 110,920.00	\$ 264.00
Indirect	\$ 46,455.00	\$ 35,916.00	\$ (10,539.00)
Totals	\$ 1,691,624.00	\$ 1,700,265.00	\$ 8,641.00
Funded Amount	\$ 1,646,624.00	\$ 1,646,624.00	
Carry Forward Prior Fiscal Year	\$ 45,000.00	\$ 53,641.00	
Total Current Fiscal Year	\$ 1,691,624.00	\$ 1,700,265.00	

HOUSTON RECOVERY CENTER LGC**HRC Proposed Budget****2017-2018**

Accounts	HRC Proposed
	2017-2018
Salaries	\$ 955,851.00
Taxes	\$ 87,939.00
Benefits	\$ 172,412.00
Professional Fees	\$ 96,755.00
Supplies	\$ 19,425.00
Communications	\$ 22,119.00
Travel/ Meals & Training(Enter)	\$ 10,038.00
Office Equipment & Maintenance	\$ 3,046.00
Lease & Utilities/Fac Maintenance	\$ 169,654.00
Medical Director	\$ 16,190.00
Security	\$ 110,920.00
Indirect	\$ 35,916.00
Totals	\$ 1,700,265.00
Funded Amount	\$ 1,646,624.00
Carry Forward Prior Fiscal Year	\$ 53,641.00
Total Current Fiscal Year	\$ 1,700,265.00

HOUSTON RECOVERY CENTER LGC

HRC BUDGET NARRATIVE

JULY 1, 2017 TO JUNE 30, 2018

SALARIES	\$	955,851.00
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CONSISTS OF 19 FULL TIME STAFF AND 11 PART TIME STAFF & 1 PRN

-HEALTHCARE STAFF (6) RFT (2) RPT (1) PRN

-RECOVERY SUPPORT STAFF (9) RFT (9) RPT

-COUNSELING STAFF (1) RFT

-ADMINISTRATIVE STAFF (5) RFT

-EXECUTIVE (1) RFT

-INCLUDES 3% MERIT INCREASE

PAYROLL TAXES	\$	87,939.00
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CONSISTS OF TAXES PAID BY THE EMPLOYER

-FICA 7.65% (SS & MEDICARE= \$73,123)

-SUI 2.7%= \$6,691

-WORKERS COMPENSATION INSURANCE 0.85%=\$8,125

BENEFITS	\$	172,412.00
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CONSISTS OF PREMIUM RATE TO INSURE EMPLOYEES

-HEALTH INSURANCE = \$149,340

-GROUP & VOLUNTARY LIFE INSURANCE = \$3,792

-RETIREMENT (3% CONTRIBUTION MATCH ESTIMATE = \$14,040)

-PLAN ADMINISTRATIVE FEES = 5,240

PROFESSIONAL FEES	\$	96,755.00
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CONSISTS OF PROFESSIONAL FEES & SERVICES REQUIRED TO MAINTAIN

THE OPERATIONAL RESPONSIBILITIES OF THE ORGANIZATION

-ACCOUNTING (Annual Audit/Monthly Review & Financials \$13,610)

-BUSINESS DEVELOPMENT (Brand Development \$2,159)

-CONSULTING (PR, Contract Compliance \$15,000)

-OUTSIDE CONTRACTED SERVICES (Data Storage, Linen Svc & Portables \$11,094)

-TEMPORARY PROF SERVICES (\$4,000)

-UT SCHOOL OF PUBLIC HEALTH (40%=\$50,892)

SUPPLIES	\$	19,425.00
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CONSISTS OF NEEDED MATERIALS & SUPPLIES TO KEEP THE ORGANIZATION

IN WORKING ORDER

-OFFICE SUPPLIES = \$4125

-HEALTHCARE SUPPLIES \$6,000

-MEDICAL SUPPLIES \$9,300

HOUSTON RECOVERY CENTER LGC

HRC BUDGET NARRATIVE

COMMUNICATION	\$	22,119.00
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CONSISTS OF STANDARD COMMUNICATION AND DATA SERVICES NEEDED
TO OPERATE FACILITY

- TELEPHONE/TELECOMMUNICATIONS (LOCAL/LONG DISTANCE, WIRELESS, CELL USAGE
REIMBURSEMENT,SATELITE SERVICE) \$6,448
- INTERNET /DATA \$4,309
- IT SERVICES & MONTHLY MAINTENANCE \$2,798
- ELECTRONIC MEDICAL RECORDS (SOFTWARE LICENSE) \$8,564

TRAVEL & TRAINING	\$	10,038.00
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CONSISTS OF MONTHLY HRC STAFF MEETINGS. TRAVEL, PARKING/TOLLS AND
CONFERENCE/MEETING EXPENSES

- MILEAGE REIMBURSEMENT TO/FROM SITE \$997
- PARKING & TOLLS \$351
- AIRFARE, HOTEL ,MEALS & PERDIEM FOR OVERNIGHT STAYS \$6,264
- VAN MAINTENANCE \$610
- EMPLOYEE REGISTRATION TRAININGS & SEMINARS \$1,816

OFFICE EQUIPMENT & MAINTENANCE	\$	3,046.00
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CONSISTS OF EQUIPMENT NEEDED TO OPERATE THE FACILITY

- LEASE OF COPIERS \$1,302
- LEASE OF COFFEE MACHINE AND COOLER \$1,744

LEASE & UTILITIES / FACILITY MAINTENANCE	\$	169,654.00
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CONSISTS OF SPACE LEASE, UTILITIES & GROUND MAINTENANCE

CONTRACT-MEDICAL DIRECTOR	\$	16,190.00
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TO PROVIDE MEDICAL CONSULTATION TO EMT TO INSURE CLIENT SAFETY
AND QUALITY CARE STANDARDS

SECURITY	\$	110,920.00
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CONSISTS OF 8 OUTSIDE LAW ENFORCEMENT OFFICIALS
TO BE ON DUTY DURING PEAK HOURS
-7 DAYS A WEEK DURING THE HOURS OF 11PM TO 7AM

INDIRECT COSTS	\$	35,916.00
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CONSISTS OF MISCELLANEOUS & OPERATION COSTS THAT ARE NEEDED
TO OPERATE THE PROGRAMS

- BACKGROUND SCREENINGS \$436
- GENERAL LIABILITY, PROPERTY CASUALTY & AUTO INSURANCE \$13,202
- PAYROLL PROCESSING FEES \$7,519

HOUSTON RECOVERY CENTER LGC

HRC BUDGET NARRATIVE

-PERIODICALS, DUES, MEMBERSHIP, POSTAGE AND FREIGHT \$7,936

-FLEET MAINTENANCE \$690

-DEPRECIATION & OTHER \$6,133

TOTAL AMOUNT REQUESTED

\$ 1,700,265.00